

CROSS COUNTY CIRCUIT COURT

CR/JV _____

I _____

Was charged with: _____

Date: _____, I am ordered to pay: Fine: _____

Attn: Shelly Mitleff or Cat Ball
Cross County Sheriff's Department
1600 S. Falls Blvd.
Wynne, Arkansas 72396

Court Cost: _____

Drug Act 1086: _____

Public Defender Fee: _____

Probation Fee: _____

DNA Fee: _____

CC Drug Fund: _____

Restitution: _____

Act 372: _____

Other: _____

Shelly Mitleff
(870) 238-5781

Cat Ball
(870) 238-5770

Total Amount Owed: _____

I am unable to pay this amount in full, but I agree to pay _____
per month. I understand that there will be a \$10.00 judicial/installment fee plus an extra \$5.00
restitution fee [ONLY if paying restitution] collected each month until fine is paid in full.
Failure to comply with the terms of this agreement will result in my Drivers License Suspended
and a Warrant will be issued for my arrest:

Social Security #

Signed

Phone# _____ DOB _____

Address _____ DL# _____

City/State/Zip _____

Next of Kin _____ Phone# _____

Officer _____

SHERIFF DAVID WEST

CROSS COUNTY SHERIFF'S OFFICE

Dear Customer,

Docket #: _____

You have been sent to this office to set up a payment plan because you owe a Circuit Court Fine or Fee. There are a few things you need to know. First, the Judge has decided on a specific payment amount that is due each month and unless otherwise stated that amount is **\$100.00 per month**. The paperwork you received from the court will include all information regarding what is owed. Each month, you will be responsible for paying that amount. If you are not able to pay the fine balance in full at the time of signing up, you will have an additional fee to pay each month. **Please read the following information closely: a \$10.00 JUDICIAL/INSTALLMENT FEE will be added to your account balance each month until your fine is paid in full; if restitution is owed there is an additional [RESTITUTION FEE of \$5.00].**

- **ALL Payments must be CASH, MONEY ORDER, CASHIER'S CHECK OR ONLINE PAYMENT ONLY.**
- **We DO NOT ACCEPT PERSONAL CHECKS.**
- **Make Money Orders payable to: CROSS COUNTY SHERIFF'S OFFICE.**
- If payments are mailed in, address the envelope to: Cross County Sheriff's Office ATTN Shelly or Cat. 1600 South Falls Blvd, Wynne, AR 72396. Please include case number, name, and phone number in case of errors. If you would like your receipt mailed back, **include a self-addressed and stamped envelope.**
- <https://ar.gov/crosssheriff> Is the online payment system, you will have to have your docket # that we can provide for you. There is a 3% plus \$1.00 fee for using the online system with your credit card!!
- ***If a payment is not made once a month, a Failure to Pay Warrant will be issued.***

If you have any questions at all, feel free to call the office. We will be glad to answer any questions you may have. **Our office hours are Monday- Friday 8:00 AM to 4:30 PM, hours may differ for holidays and weather. We stop taking payments at 4:00 PM, to do end-of-day paperwork.**

Sincerely,

Shelly Mitleff
Warrants Coordinator
870-238-5781

Cat Ball
Circuit Fines Coordinator
870-238-5770



CCSO FRONT DESK (870) 238-5781
CIRCUIT FAX (870) 238-5785

Go to <https://ar.gov/crosssheriff> it will look like:

Arkansas GovPay Help

Select Transaction Item(s)

Transaction Item	Unit Price	Quantity	Amount
Circuit Court Fines	\$ 0.00	1	\$ 0.00

Description
DO NOT Pay District Court Fines here

* Name
* Docket Number

[Add Another Item](#) TOTAL > \$ 0.00

[Next >](#)

Transaction Summary

Circuit Court Fines	\$0.00
Arkansas.gov Total	\$0.00

Customer Information

Payment Information

[Submit Payment](#)

You will need to fill out the Name section, your docket number, and the unit price.
Hit Next to continue

You will then be prompted to fill out the customer information. This is your billing information. So your name, address, phone number, email address.

Hit Next to continue

You will be prompted to put in your payment information.

Hit Next and you will get a confirmation screen and then select Submit Payment